

PUMC LEADERSHIP BOARD

October 23, 2025

Attendance: Jeanette Baker, Jackie Palance, Don Workman, Beth Provost, Bill Thibodeau, Mary Rogers, Tim Krauss, Rita Fasci, Pastor Lee, Christa Zaldivar, Michelle Cornish

Guest: Jill Wilson

Opening Prayer/Devotion: 7:00 Mary read the Upper Room September 22nd and opening prayer

Review of minutes from September 2025 meeting – Accepted by Bill Thibodeau, seconded by Jackie Palance

What is the Good News? Parsonage repairs have been accomplished and is rented, Jackie's mom is getting hip surgery in November.

Trustees – 7:10-7:20

Parsonage Lease: lease has been finalized, signed and security deposit has been received. Main level has been painted, carpeting on the stairs has been installed, deck has been built. Stove in the kitchen is scratched, Jackie has a glass top stove she would like to donate, she will check to ensure it is working properly. November 1st is move in day.

Lally columns project has been completed, 14 columns we needed, we need to get the tax-exempt document to them, and they will send us the billing.

Rail on Altar Stairs – Mary has set up a meeting with another carpenter to get a quote.

Brians Angels: Jackie will set up a meeting to do the walkthrough as noted in the agreement.

Nick is no longer renting the kitchen, but he had recommended a friend of his who will be renting, Jackie is working with Nick on a rental agreement for Craft Bird food truck, he will start in January at 750.00/Month.

Jason from the Historical Society said Cambridge Project (brewery across the street) might be interested in renting the kitchen from time to time. Brian's Angels will be having on Christmas Eve day cooking event, they will be cleaned up and out of the building by 5:00 PM service.

PUMC UBS Account Status: Report handed out Don noted we are in good shape.

Finance – Tim handed out reports

Michelle reported on the status of pledges, we are 80% through the year and there were only 4 pledges made that we did not receive any donations for.

Tim reviewed the finance report that was handed out, our endowment is doing well, the Education/Nursery fund was moved to the General Fund. We need to look at getting our funds out of Webster Bank, the rates are awful.

Building Fund, we need about \$25,000.00 we have \$7,292.70 in the account, this is used for run of the mill unexpected repairs required. The Lally columns is a capital project as such restricted funds should be used. The deck and tails can be pulled from the building fund.

Income and expenses: see hand out with notes

7th Day Adventist- we have not received a payment in 2025, they usually pay 2X yearly, a billing was sent.

Brians Angels- missing one month payment at the new rate and 2 months at the old rate.

Budget: Reviewed the 2025 calculations and the 2026 budget, expecting about a \$10,000.00 deficit at the end of the year, will discuss possible transfer from endowment funds. The initial budget was accepted as presented (moved by Don and seconded by Bill).

Audit Update: Some material was put together for Jeff; written procedures are in process. Once the 2024 audit is completed we will visit the next step; this will pave the way for the next audit.

9810 and 9812 no budget noted on transfer we need to discuss if we want to add to the report or not.

Leadership board calendar in packet if anything is missing please let Mary know and she will update accordingly.

Church conference: November 16th – nominations were accepted, and the forms need to be filled out electronically, each committee chair is required to submit a report.

Our guest Jill Wilson was asked to be excused during this portion of the meeting while we discussed SPR questions.

Questions were reviewed and Mary will complete the form online.

Sunday Communication Plan: Beth will make announcement.

Next Meeting – November 16th- Church Conference

Closing Prayer – Pastor Lee

Respectfully Submitted

Rita Fasci