

## **PUMC LEADERSHIP BOARD**

**JUNE 12, 2025**

**Attendance:** Jeanette Baker, Jackie Palance, Don Workman, Beth Provost, Bill Thibodeau, Pastor Carol, Mary Rogers, Christa Zaldivar, Tim Krauss, Rita Fasci

**Volunteer for Minutes:** Rita Fasci has agreed to take the minutes at all meetings, if she is not able to attend, she will try to get a replacement prior to the meeting.

**Opening Prayer/devotion:** Mary Rogers – verse from the Upper Room

**Acceptance of minutes from May 2025 meeting:** Accepted by Rita Fasci and seconded by Don Workman

**What is the Good News:** The Sun has been shining after many days of rain.

### **Ministry Plan Progress Reports:**

**Statistics from Town:** Jeanette – People have a false concept of Bristol, yes, we have low income as do many other towns and cities.

**Demographics:** Jeanette and Tim - When you look at the average income and housing, Bristol is impressive. The news tends to present low income-urban city. Bill noted that Bristol has an A Rating for education, and Southington has a B rating. We need to put bias to rest and promote our City on the positive portions.

**Current Ministries:** Beth and Mary- hand out was given on Current Ministries offered at PUMC (attached), Internal and External Ministries. Jackie noted that we should add the Prayer Chain to this list.

Mary noted that she had gone to the last coffee hour with Pastor Cho and he was talking about the lunch bags they pack for the homeless. Keep a bag in your car and when you see a homeless person, give them a bag of snacks instead of giving them money which most people do not like to do.

**Moving Forward (Priorities and Goals):** Jeanette and Christa – Jeanette and Christa have started to work on this but have not had the opportunity to meet on this yet.

Beth noted that the phones are working!! There was a cable out on the road that needed to be reconnected. Thank you to Bud Funk for his persistence in getting them out to our facility to connect the cable. We are still looking at the possibility of going to cell phones in the future.

**Trustees:**

**Safer Sanctuaries:** Christa- hand out was given (attached) the group reviewed portions of the document.

- Advanced notice to parents applies to trips and events off campus.
- 2 adult rule is mandatory.
- Parent and family education- do we do this currently- no- only for Sunday school teachers.

- **Worker Enlistment** -screening report committee- this committee needs to be a confidential committee with the pastor being one of the members. When a report is returned after the screening is complete the report is reviewed and then needs to be locked up in a file cabinet. Document states perform every 10 years; we prefer to repeat every 3 years.
- **Interview questions**- this is for employee applicants but also notes volunteers- we will look at changing this portion.
- The pastor is mandated to report if anything is seen or reported to him. There is yearly training that needs to be done. Jeff might share his PowerPoint that he has already made. See Something, Say Something

**Rail on Altar Stairs:** Gerry was absent- Mary noted he is looking into carpenters to give us a quote on option for this project.

**Carpet Cleaning:** Pastor's Office and Library – Beth will call the company that did the floors and see if they can quote us to clean the carpets, also add the meeting room and nursery to the carpet list. Susan and Mary cleaned the office closet and dusted today.

**Revisit Use of Parsonage:** Possibly lease; use of agent

- Pastor Cho mentioned we can lease without having to pay taxes, but you must have a mission statement regarding the lease being below market price with a mission. Are there thoughts from the committee to lease or sell. Concerns are if sold, who will get the funds, there are rules that also need to be

followed, you must speak with DS, Building & Location committee and follow the Book of Discipline.

- Ken has a lease agent who we can speak to about putting together the mission and how to reach out or Stephine Kim new Pastor in Cheshire might be available after July 1<sup>st</sup> to get additional details, he has work with this before.
- The lawn (sorry Jackie 😊) needs to be moved, it is well overgrown, and we are afraid someone will try to break in knowing it is vacant; Jackie has called BARC many times and is not able to get in touch with anyone or get a call back, she will try again tomorrow, if not Bill will see if he can borrow a mower to get the lawn done.

**Update on Brian's Angels:** Jackie presented the updated agreement to the Board, with some additions from last year's agreement, Jackie and team will meet with Brians Angels group for a follow up meeting on June 18<sup>th</sup> and present the new agreement.

- Do we want to renew the agreement- based on our mission statement and the donations they present, we should try and work out the issues with them. Jackie and the team will do a walk through and discuss the present issues, request a completion date, and upon the completion date preform another walk through and confirm what was asked to be done was completed.
- Increase their donation- it was discussed to increase the donation from \$1,200.00 to \$1,300.00 to cover an increase in insurance costs. A motion

was made to increase the donation from \$1,200.00 to \$1,300.00 per month by Rita Fasci and seconded by Bill Thibodeau.

- A motion was made by Beth Provost to increase the penalty fee from \$25.00 to \$100.00 and seconded by Jackie Palance. The penalty fee will apply after the first violation and discussion, if correction(s) are not made 1 week from discussion a penalty will be applied. This must all be documented.
- PUMC needs to keep up their end of the agreement and do the quarterly walk throughs as noted in the agreement.
- A motion was made to accept the agreement with changes discussed by Tim Krauss and seconded by Beth Provost

**Finance:** Tim -provided committee with a handout and had brief discussion, no questions we asked

- **Audit Update:** progressing slowly, Tim needed to present additional documents.
- **Finance Report:** An agreement needs to be worked up for the new Pastor and briefly discuss with Asbury on how payments will be made, a meeting to iron out details will be scheduled with Tim, Beth and Mary.

SPRC – 8:30-8:45

- **Transition Meetings** – Pastor Carol- The board Thanked Pastor Carol for all her help during these trying months our next meeting will be with Pastor Lee. We presented Pastor Carol with a card and token of our appreciation.
- Should we break for summer for nursery – Joyce has agreed to work in the nursery at 9:00, we will stop in June and Joyce will be paid for the month of June, but no pay over the summer- Motion made by Jackie Palance and Seconded by Jeanette Baker

**Other Business:** Pastor Carol Time- last board meeting, the Leadership board has made tremendous progress this past year with meetings and revolving pastors on Sundays- Job Well Done!!

**Communication Plan** – Bill will give 1 minute update on Sunday.

**Next Meeting** – July 17, 2025 – Pending Pastor Lee’s schedule - TBD

**Closing Prayer-** Don provided a beautiful closing prayer for all.

Meeting adjourned at 8:50 PM

Respectfully Submitted

Rita Fasci

