

PROSPECT UMC
LEADERSHIP BOARD MEETING

March 20, 2025

Attendance: Jeanette Baker, Jackie Palance, Don Workman, Beth Provost, Bill Thibodeau, Gerald Lee, Pastor Carol, Susan Powers, Mary Rogers, Christa Zaldivar, Tim Krauss, Rita Fasci

Guests: Debby Leonard-Grace UMC

Lisa Brewtzmann-Grace UMC

Opening prayer – Tim Krauss – “My Sole Clings” (Also Sunday Sermon) Psalm 63 VS 1-8

Review of minutes from January 2025 meeting- Accepted by Mary Rogers, Seconded by Jackie Palance

Minutes of February Meeting: There was one correction on the Minutes of February under the Portfolio Don asked that the correction be made in the first paragraph line 4, the fee should read \$500.00, not \$250.00 as noted. The correction was made by Rita. Accepted with Change by Tim/Seconded by Don.

What is the Good News:

Mary Rogers noted there were 8 attendees at the SR. luncheon this month. Pastor Cho joined, and we had lovely discussions. Pastor Cho informed us about how he will be taking on a new church in New York.

Ministry Plan: Lead by Pastor Carol, see hand out for Transition process with a new pastor and/or an exiting pastor. Need to look at what your church has to offer, location, gifts, needs in the area, strengths, weakness; this handout walks through the assessment. Who we are/ who we want to be going forward. Review the “Smart Goals” page 7.

Tim shared a booklet “A New Church For A New World” for reading at your leisure, although Tim did offer some history about the booklet.

Pastor Carol suggested we investigate our Social Service Agencies in Town- Jeanette will look at poling some statistics from the Town and share some of the needs. Tim and Jeanette will work on this to pull together some demographics.

Beth and Mary will work on our Current Ministry Assessment

Page 6E Moving Forward- Jeanette and Christa will take on this assignment

Trustees: Jackie reported that Bians Angels will be closed for 10 days for vacation, she hopes to make an appointment to meet with them once they are back.

Jackie read the letter from the City of Bristol Water/ Sewer Department- it noted that there are some violations with our drainage system pouring into the city sewer system, we have 60 days to make the correction.

Jackie called our Plumber and Jerry was able to meet them to get the quote. The cost to make the correction was \$200.00, approved and is completed, now we are awaiting inspection approval from the City of Bristol. Jackie will give Beth all the documents to be filed in the office. Thank you, Jackie and Jerry, for handling this so quickly.

Portfolio: There has been no response from the Frontier Foundation since the 3/12 meeting, Don will follow up.

Safe(r) Sanctuaries: Gerald

Beth and Tim sent the documents although they did not match what Gerry had, the documents are being reviewed and updated. Pastor Carol read through the 2017 version and there was information missing about posting photos, we need to have signed documents on file for each member and child following the guidelines. Gerry will continue to work on this document and report back.

We will need to update our policy and bring to compliance once this document has been updated and approved, we will need to pass this along to all who are using the facility, along with board members, Employees, Youth Workers, Sunday School Teachers- Pastor Carol has a PowerPoint we can use to provide the training. Christa will review the 2017 version with the 2025 version and report back.

Finance:

Fire extinguishers were refurbished, we should get a map of all the locations for the extinguishers. Also look at the first aid boxes to ensure that they are filled with current supplies.

Tim thinks there might be a floor diagram in the office that we can work with to show locations of first aid kits and fire extinguishers.

Sue noted that we need to have a point person for our Janitorial needs, Jerry Rivard has agreed to be the point person. We will need to come up with a formal document, so Jerry has some guidelines, cost prior to approval, debit card on file for him to utilize, get Jerry a copy of the tax-exempt form. Don has agreed to work on this document and will present it to the committee for approval.

The worship committee has some safety concerns in our church:

- Step going up to the altar- we need to put a railing up for safety
- Add reflectors/reflective tape behind the altar
- Are the steps removable, can we take them out and put some plants along the side
- Get some feedback from the speakers on what they would feel most comfortable with

Sign out in front of Church still note 8:30 service, it will cost \$30.00 to make a white sticker to go over this portion of the sign. The committee approved this to move forward.

Pest control- Bill brought 3 different bids to the committee, it was approved that we will go with Total Pest Control- initial fee is \$350.00 then it will be 41.66/month.

Audit: Tim noted that they will meet on 4/1/25, in the meantime they have been communicating via email to exchange documents.

Leadership Covenant: This was passed out and requested to be reviewed for the next meeting. This will be the start of the May meeting.

June Shilling would like to reign as Liaison for Covenant to Care- Susan T. will be honored to take over, she has been working with June for a few years, so she is familiar with what needs to be done.

Mary and Sue will work on a Thank you Service for June.

Easter Sunrise Service will be on Federal Hill at 6:30 AM- Tim will represent PUMC

Susan Powers has resigned as chairperson due to health issues. Mary Rogers has agreed to take over as acting chair until charge conference is scheduled.

Christa will communicate to the congregation this Sunday for a briefing on our meeting.

Please note the office computer is for office personnel only and should not be used to play games. Please pass the word.

Mary provided our closing prayer and additional prayer for Susan Powers.

Respectfully submitted

Rita Fasci