

**Prospect United Methodist Church
Charge Conference Minutes
December 2, 2021**

Attendance:

Sixteen Voting Members Present: Jeanette Baker, Raymond Barker, Carla Heister, Timothy Krauss, Lynn Limeburner, Jackie Palance, Arthur Paul, Susan Powers, Beth Provost, Carol Rivard, Jerry Rivard, Donald Titus, Matti Verzino, Chris Wilson, Jill Wilson, Christa Zaldivar

Meeting Presided Over by: Rev. Sandra Martz, Waterbury UMC

Rev. Dr. Yongyeun Lee, Pastor, Prospect United Methodist Church

A motion was made and seconded to elect Lynn Limeburner as Recording Secretary; vote was unanimous to accept.

Conference commenced at 7:00 pm.

I. Opening Devotion: Rev. Mantz.

II. Staff/Parish Relations: Carla Heister

- Pastoral full-time salary for 2022 - \$49,064; Reimbursable expenses - \$5,850
- PUMC provides parsonage, which was recently inspected and updated by Trustees
- Pastor Lee has requested \$2000, excluded from taxes, to cover non-reimbursed housing expenses.

A motion was made and seconded to accept Pastor's 2022 salary and benefits package; vote was unanimous to accept.

III. Corrections to 2021 PUMC Annual Report

- Member/Nurture Team, Membership Record, pg. 6. Add "Jill Wilson"
- Finance Team, Council Chairperson, pg. 7 Remove "Jeanette Baker", add "Rita Fasci"
- Membership Report 2021, Removed to another denomination, pg. 10. Change "Elisa" to "Elise" Sylvester

A motion was made and seconded "to accept corrections to 2021 PUMC Annual Report; vote was unanimous to accept.

.IV. Finance – Timothy Krauss

- The budget presented at January 2021 required minimum adjustments during the year.
- In 2022, monies sitting in inactive accounts will be transferred into active accounts
- 2021 expenses came in as 90% of expected amounts
- We're hitting close to the bottom line of what we can take out of endowments (donations given with a directed purpose).

A motion was made and seconded to accept the Finance Report; vote was unanimous to accept.

V, Trustees – Chris Wilson

- The recent roof replacement on the education wing spent down most of our available funds. .
- The music room underwent repairs and renovation
- A grant was obtained to assist with our support of Brian’s Angels
- Rev. Mantz suggested that we look into applying for a “mission” grant for our Brian’s Angels ministry.

A motion was made and seconded to accept the Trustees Report; vote was unanimous to accept.

VI. Membership Report – Sue Powers

- Second--year Conference Action names will remain on the roll for one more year before action is taken

A motion was made and seconded to accept the actions of the Membership Report; vote was unanimous to accept

VII. Lay Leaders Report – Jeanette Baker

- Despite Covid restrictions, PUMC triumphed! . Pastor Lee worked to keep the church going strong, Heidi found a way for us to celebrate through music and Christa kept the children engaged

VIII. Pastor’s Report

- Pastor Lee presented a report on the state of the church, and an account of pastoral ministry as it relates to: providing support, guidance, and training to the lay membership in the church; ministering within the congregation.

IX. Closing Prayer – Pastor Lee

Adjournment – 8:00 pm