

**Prospect United Methodist Church  
Welcome/Membership/Nurture Team Meeting  
May 13, 2019**

**Present:** Heidi Flower, Lynn Limeburner, Steve Oakes, Sylvia Oakes, Beth Provost, Mary Rogers

The purpose of this meeting was to discuss ways to best help PK during his internship from the last week of May through the first week of August.

**A meeting with PK needs to be arranged soon so that he can voice his needs and give instruction to the “helpers”.**

**Office:**

During the summer, those office volunteers will need written instructions as to who to call for situations that arise.

**Visitation**

- We need to form a visitation group and ask PK to give a training session. (Mary, Beth, Sylvia, Steve)
- We should establish a system for notifying a group member to call on those who request a visit, a hospital patient, etc.
- Someone needs to be the designated contact who PK can notify if he receives such a request.
- Should we change the message on the office phone for the summer—i.e. instructing the caller to state if he/she is requesting a visit or pastoral care and to leave details.

**Funerals**

PK will have a list of clergy to call.

**Summer bulletin**

While PK has stated that he will plan the Sunday services ahead of time, an alternative would be to prepare a blanket summer bulletin and announce weekly which hymns and music will be played.

**Help for Sophia and family**

Some suggestions are rides to VBS (Heidi, Eleanor), dropping off meals (Heidi, Mary, Sylvia), picking up groceries, running errands, emergency baby sitting.

Steve suggested asking PK if he'd like occasional rides to and from Hartford.